

National Taiwan University of Science and Technology (NTUST)
Registration Form 外國學生報到單
(Spring 2021) 109 學年度第 2 學期

*Please go to the offices and get a stamp step by step.

Step	Office in charge	Things do to	Stamp
1	Office of International Affairs 4F, International Building	Pick up the following documents: 1. Registration form 2. Payment slip Important notice from Academic Office 3. Welcome Guide 4. Application form to open a Postal Savings Account	
		Pay off the quarantine fee <input type="checkbox"/> No need to pay <input type="checkbox"/> Paid	國際事務處
		Insurance: Please submit a photocopy of your passport to buy a Medical and Accidental Insurance. Or Please present your NHI card or an insurance certificate from your home country if any.	國際事務處
		Documents certified Students from Indonesia , The Philippines , Vietnam or Malaysia please get your diploma and transcript certified in the OIA. If you are from one of the above countries and are holding a diploma and transcript issued by another country, please get these documents authenticated by an overseas Embassy or Mission Office of Taiwan.	國際事務處
		Scholarship confirmation <input type="checkbox"/> 全額(full scholarship) <input type="checkbox"/> 半額(partial scholarship) <input type="checkbox"/> 免學雜(tuition and fees waiver) <input type="checkbox"/> 無獎(none) <input type="checkbox"/> 台獎(教育部 MOE scholarship) <input type="checkbox"/> 台獎(外交部 MOFA scholarship) <input type="checkbox"/> 其他(other)	國際事務處
2	Health Clinic 1 F, Student Center	Verify result of health report review and arrange new student health examination	學務處 衛生保健組
3	Post Office or 7-11	Paying tuition fees and make photocopy of required documents for Section of Graduate Studies.	/

4	Section of Graduate Studies 2F, Administration Building	Verify required documents for enrollment 1.Passport 2.Original Diploma and its authentication 3.Original Transcript and its authentication 4.Financial Statement and its authentication 5. Copy of the above documents.	教務處 研教組
5	Department	Department check in	各系所
6	Section of Graduate Studies 2F, Administration Building	領取學生證 Please submit the following to pick up student I.D. card. Student who fail to submit this form by <u>April 30, 2021</u> will be deemed as registration procedure incomplete. <input type="checkbox"/> 1 Student registration form.(generated from student information system) <input type="checkbox"/> 2.Copy of ARC <input type="checkbox"/> 3.Cell phone No. _____	教務處 研教組 Date: Signature:

Please paste your
copy of ARC →

Copy of ARC (front side)